



**URI MEMORIAL STUDENT UNION MINI-MALL APPLICATION**

Date of Mall: December 9-10, 2015  
Hour of Operation: 10:00am—5:00pm  
Booth Fee (10 feet by 10 feet space): \$180.00  
\*\* Three 6 foot tables are provided. Tablecloths are not provided.

COMPANY NAME: \_\_\_\_\_

VENDOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE (WITH AREA CODE) \_\_\_\_\_

WEB \_\_\_\_\_ EMAIL \_\_\_\_\_ TWITTER \_\_\_\_\_

**PLEASE MARK ALL THAT APPLY:**

- 1. PLEASE ACCEPT MY APPLICATION FOR THIS MINI MALL
- 2. I DO NOT WISH TO APPLY
- 3. KEEP ME ON THE MAILING LIST
- 4. I DO NOT WISH TO REMAIN ON THE MAILING LIST

**Description Of Wares ~ please provide a web site address or pictures below:**

Preferences are carefully considered, but no particular booth space can be guaranteed.

1. Will you need electricity at your booth?

YES NO

2. How many parking permits do you need? \_\_\_\_\_

The total fee for booth rental must accompany this form and must be postmarked by November 13, 2015.

Please make checks payable and mail to:

**URI Memorial Union/Mini Mall**

C/O Christine Hultquist

Information and Event Scheduling

URI Memorial Union, 50 Lower College Rd.

Kingston, RI 02881

Vendor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE NOTE: UPON CONFIRMATION OF ACCEPTANCE, NO REFUNDS ARE ALLOWED.

## *Holiday Mini-Mall*

### **Dear Vendor,**

You're cordially invited to participate in our **43rd HOLIDAY Mini-Mall**. The Mini-Mall will be held from **10am - 5pm ~ December 9-10, 2015** in the University Of Rhode Island Memorial Union Ballroom.

Vendor space consists of three 6' tables for a fee of \$180 for a two-day mall. This annual event is attended by URI Faculty, Staff and Students, a population of over 12,000 individuals.

Set up times are Tuesday, December 8th starting at 4pm until 10pm and Wednesday, December 9th, from 7:30am to 10:00am. Please be set by 10am, since the doors will open promptly. Vendors are expected to attend their booths for 2 days from 10am until 5pm. Merchandise may be unloaded at the dock in the rear of the Memorial Union. For your convenience, parking permits will be handed out when you check in and dollies will be provided to load in your items. Change for your cash box during the mall may be made through our accounting office, Room 213. Security is provided while the mall is closed, but we will not be held liable for any missing merchandise. For your protection we recommend using a drop cloth to cover your merchandise. If you carry any highly priced merchandise you may not want to leave it overnight. Please complete and return the application with payment to secure your spot at the Mini-Mall. If you have any questions, please feel free to contact me.

Best regards,  
Christine Hultquist  
Information and Event Scheduling  
URI Memorial Union, 50 Lower College Rd.  
Kingston, RI 02881  
Phone: (401)874-2056 · Fax: (401)874-9104  
Email: [chultquist@mail.uri.edu](mailto:chultquist@mail.uri.edu)

THE  
UNIVERSITY  
OF RHODE ISLAND

THINK BIG  WE DO

