PURPOSE

Your acquisition of a minor in Leadership Studies is, technically, an academic endeavor. But leadership development by nature is not confined to the classroom, and your Minor will only be useful if it can be applied to real world leadership roles. Therefore, the portfolio will serve as a body of evidence created to express the history of your curricular and co-curricular leadership development process, including:

1) awareness and understanding of self--personal development, strengths, challenges, values
2) knowledge of self-leadership theories
3) demonstration of self-leadership skills
4) awareness and understanding of others (including, teaching/learning theories, and diversity micro-macro topics)
5) demonstration of ability to be inclusive
6) knowledge of leadership theories (including group development and communication theories)
7) application of leadership theories
8) demonstration of leadership skills

TYPES OF EVIDENCE

1) physical
   a) resumes
   b) cover letters
   c) references
   d) applications
   e) acceptance/rejection letters
   f) recognition
   g) conference/workshop/program publicity, agendas, booklets, notes, etc.
   h) pictures
   i) other relevant items

2) written reflection
   a) examples
      i) journal entries
      ii) test question answers
      iii) application statements
      iv) goals/objectives
      v) style/skill inventories
      vi) other relevant items
   b) types
      i) affective: reactions
      ii) cognitive: analyzing, evaluating, synthesizing, and applying in reference to theoretical knowledge base, personal and skill development

EVALUATION

1) attendance/preparation for class meetings (200 pts)
2) attendance at the “Senior Expedition” (200 pts)
3) Portfolio content (400 pts):
   a) evidence from a variety of activities that contributed to the learning process (breadth)
   b) completed Leadership Development Journal
   c) classroom work and activities
   d) for-credit activities (internships, study abroad, etc.)
   e) work experience
   f) extra-curricular activities
      i) professional
      ii) community service
      iii) academic related
      iv) academic support
      v) recognition
      vi) training/development/educational conferences, workshops, programs, etc.
      vii) other relevant experiences
   g) depth of evidence
   h) evidence of introspection regarding personal and skill development
   i) evidence of theoretical and experiential analysis, evaluation, synthesis, and application (real or hypothetical)
4) Portfolio presentation (100 pts)
   a) quality of evidence
   b) appearance
   c) organization
   d) creativity
5) Portfolio Interview / Review (100)
   a) public speaking skills
   b) ability to articulate theoretical learning/application, skill development, and personal progress
   c) ability to project learning into future roles

OTHER ITEMS TO BE INCLUDED

1) table of contents (organizational scheme)
2) current resume
3) leadership development journal

TIMELINE

Class meetings (you choose a day of the week and attend the classes in that weekday series):
Mondays, 6-7 pm, TBA
Saturdays, 10 am, TBA
Senior Expedition: TBA
Portfolio Review date: TBA

CLASS Expenses: $50.00 Expedition USB Storage Disk